

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: JUNE 10, 2013

- 1. Call to Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 6:30 P.M.
- 2. Roll Call:** Walter Camp, Marv Anderson, William Bates, Tom Christensen, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. Alan Albee was absent. There were also 13 other people in attendance.

At this time, Mr. Camp opened the Board of Review.

- 3. Approval of Agenda at the Chair's Discretion:** Motion Anderson seconded Bates that the agenda be approved in any order at the discretion of the chairman. Approved.

- 4. Approval of Minutes:** Motion Christensen seconded Bates that the minutes of the May 13, 2013 and May 24, 2013 town board meetings be approved as written. Approved.

5. Financial Report: Balance town general account as of 04-30-2013: (\$15,890.89) room tax account \$52,689.39; lakes CD account \$15,541.60; lakes account \$9,126.80; skateboard park fund \$4,156.06; bike & hike trail account \$11,021.64; money market account \$219,809.79; playground equipment account \$4,390.79; debt reserve account \$334,877.63; fire department \$5,837.69; fireworks donation account \$4,043.71; community development account \$15,455.94; golf course general account \$148,653.95; golf course money market \$4,071.24; Road Improvement Fund \$27,697.50; Loan Reserve Fund \$57,643.17.

- 6. Payment of Vouchers, Town, Fire Department, Golf Course:** Motion Anderson seconded Bates that vouchers 513-610, and 21166-21259, except voucher #21223 along with extra bills to St. Germain Post Office \$44.00—P.O. Box 12 rent; Paul B. Carlson - \$2,500.00—partial assessor contract; The Great American Door Company - \$315.00—shop repairs; Timber Restaurants LLC - \$1,250.00—July rent. Approved. Motion Bates seconded Anderson to pay voucher #21223 to Tom Christensen. Approved. Mr. Christensen abstained.

- 7. Chairman's Report:** Mr. Camp reported that another home in town had been inspected by the Vilas County Health Department. The owners have until July 3, 2013 to alleviate the health hazards. After that there will be a fine of \$50 per day. The DOT will be replacing the culvert at Lost Creek on STH 155 in July 2014. The north end of Lost Lake Drive South will be closed for six to eight weeks. STH 155 will remain open with one lane traffic in that area. Wisconsin Valley Improvement is able to assist with recreational and improvement projects. Mr. Anderson thought that the Lost Lake boat landing could use some work. Another project might be to install permanent bathrooms at Vandervort Park.

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Mr. Anderson introduced Francine Byrns, the manager at the Housing Authority. Ms. Byrns explained that the first 12-unit building was finished in 1986. The second in 1988 and the third in 1992. Except for one time a few years ago, all 36 units have been pretty much full. There is a short waiting list now. The facility is for low income seniors, 62 years old or over and people with disabilities. People with very low incomes are considered first. Ms. Byrns takes care of the day to day things such as paying bills, processing tenants, completing reports and preparing a budget. Every three years there has to be a management plan and a marketing plan. There is also an annual audit.

8. Town Committee Reports/Comments:

A. Fire Department: Tim Clark stated that there had been 17 calls in May. He also asked if any of the WVIP money could be used to move the dry hydrants at Lost Creek and Little St. Germain River for the roadwork next year. Mr. Clark stated that there were two new members. The brush truck is about two weeks out. Over half of the overhead doors at the fire station need attention. Mr. Clark asked that the town chairman write a letter to the Vilas County board to ask them to push the county paging system forward faster. Most of the pages presently are not coming through. Mr. Clark has installed one LED light over the north door of the fire station. To install eight of them would cost about \$3,500, but instead of using 2000 watts of power, the LED lights would only use 200 watts. Rebates might be available for the lights.

B. Public Works: Mr. Camp stated that truck #2 was going in for repairs on Thursday. It should still be under warranty. The head gasket may need to be replaced. The committee is looking into seal coating the original portion of the bike & hike trail. Crack sealing would cost about \$6,000. Seal coating would cost about \$30,000. The work would be put out for bids. There are areas where roots need to be cut. Todd Renk will show the town crew how it should be done. A kiosk will be placed at the parking area by South Bay Road. Fred Radtke is checking on a counter for the bike trail. It would cost about \$499 and could be used for grant application information. Mr. Christensen asked if it could also be used on the snowmobile trails. The yard waste facility took in \$316 for the four Saturdays that it was open. The attendants wages will be \$320. A home is being built on the western end of Section Sixteen Road. The road will have to be widened, maintained and plowed in the winter up to the home.

C. Golf Course: Mr. Bates stated that the Steve Spears memorial outing for course superintendents will be held tomorrow. The new over seeder is working well. The seed is already coming up. The new mowers are also working well. The work on #12 is finished. The sheriff needed to be called since someone familiar with the course tried to shut down the irrigation system. If that person had succeeded, the pumps and entire system could have been ruined. Most people don't even know where the pump is located. Everything is being padlocked now. The sheriff department is doing extra patrols. Mr. Camp stated that there have been no complaints about the logging. The holes that were previously in the worst are now some of the better holes. Mr. Bates added that 30 young people took lessons. The course is also about \$11,000 over last year at this time. The fire department receives special rates for golf.

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D. Lakes: Mr. Christensen stated that the committee met on May 15, 2013. Most of the discussion was about completing the grant work for this year. The committee is also trying to come up with more ways to inform people about invasive species. Mr. Christensen gave a book that had been prepared by Onterra with everything that anyone would want to know about the lakes in St. Germain. Students from the University of Wisconsin Oshkosh are helping to man the boat landings. Mr. Christensen showed the town board the ad that is in the St. Germain business directory. Mr. Bates noted that he was on the committee when it was decided to run the ad.

E. Planning & Zoning: Mr. Anderson stated that it was going to take one more meeting to finalize a draft of the Nuisance Ordinance. It should be ready to present to the town board prior to the July meeting. There have been 17 permits issued so far this year. Six of those are for new homes. Mr. Anderson stated that the committee had approved the preliminary plat for a new 7-lot subdivision on the parcel just to the east of the former Ski's Bar & Restaurant. The lots range from 1.5 acres to 5 acres. Mr. Anderson also reported that Doug Knapp will provide music for the Independence Day Celebration and also give commentary for the parade. Mr. Anderson is trying to get a Drum & Bugle Corp from Michigan for the parade. The Memorial Day Event was very good. There will have to be more advertising for it next year. Boyd Best has scheduled two variance hearings by the Board of Appeals for Tuesday, July 9, 2013. The first hearing will be at 4:00 P.M. The second at 5:00 P.M.

F. Cemetery Committee: Mr. Christensen reported that the cemetery committee had its annual meeting last week. Jerry Eliason is president, Jane Powell is secretary, Pat Eliason sextant, and Cathy Humbaugh is treasurer. All of the rates and fees stayed as they have been. Mr. Christensen asked about the stack of ordinances that he had been given. Mr. Camp explained that the town needed an ordinance that stated that all persons had to be buried in a cemetery. The family couldn't just bury a family member on their property. Right now, someone could bury a person on their property. If that person was to move away, the town would become responsible for that "cemetery". Mary Platner noted that cemeteries and burials are addressed in the new proposed Nuisance Ordinance. Mr. Christensen gave a plat of the original cemetery property to the town clerk for filing. The cemetery has been changed since that first plat was drawn

9. Action Items (Approve, Disapprove, Table)

A. Proposed Snowmobile Routes for 2013 Season: Mr. Christensen presented a plan for relocated a portion of the snowmobile trail that runs along Hwy. 70W in front of the Whitetail Inn. Since the snow melts so quickly, the Bo-Boen Snowmobile Club is proposing that the trail run through the woods just to the west of Jeff & Joy Sievert's property through the woods on town property. The club hopes that will remove that part of the trail that ends up being worn down to the ground. Mr. Christensen also presented the list of town roads to be used as snowmobile routes for 2013-2014. He noted that Burnt Bridge Road had been removed and that a short portion of Parkway Road had been added. Mr. Camp said that he liked the idea of

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viewing the trails as the board did last year. Mr. Bates said that the relocation of the trail on Hwy. 70W was not on the agenda. The consensus of the board, however, was that the club should go ahead and mark it. Mr. Camp thought that maybe the trail could be moved off of part of Birchwood Drive by Tobin Lange Road. Mr. Christensen said that would only take care of traffic going in one direction. Mr. Anderson said that Found Lake Road is getting worn down by snowmobiles. He asked if the trail could be taken off of the roadway. Motion Bates seconded Anderson that the snowmobile routes be tabled until the July meeting. Approved.

B. Room Tax Commission Appointments for 2013: Motion Camp seconded Anderson that Fred Radtke, Lois Rogacki, Tom Best, Deb Harvey, Alan Albee and Marion Janssen be appointed to the Room Tax Commission for 2013. Approved. Ms. Janssen asked what would happen if/when Plum Lake became part of the room tax commission. Mr. Camp said that the board would take care of that when the time comes. Fred Radtke stated that on page three of the accommodation tax ordinance the distribution of tax dates needed to be changed to May 30th, August 31st, October 31st and February 28th of the following year. He also said that on page four of the ordinance St. Germain Tourism Commission needed to be changed to St. Germain Accommodations Commission. Mr. Christensen presented an ordinance from the Town of Presque Isle that would eliminate the Room Tax Commission. He asked that the board look it over.

C. Disposal of Fire Department Brush Truck: Motion Anderson seconded Camp that the 1979 Chevy 1-ton Brush Truck be put up for sale to the highest bidder with a reserve price of \$5,000. Approved. Mr. Bates asked that a capital fund be set up for the money. That way, the town would start setting aside money for new equipment. The expected date for the new brush truck is August 1, 2013. Mr. Camp said that it could be advertised in the WTA bulletin, Iron Planet, and the Marketplace.

D. Gravel Crushing Contract (Contractor Selected at Last Month's Meeting): Mr. Camp explained that the contractor that the board had selected at the last meeting had neglected to include the clearing of the trees and excavating of the land over the rock in his bid. The contractor had done the same thing in Manitowish Waters. If it had been included, the bid would have been very close to the second lowest bidder. Motion Camp seconded Christensen to go with Pitlik & Wick, the second lowest bidder, for the gravel crushing contract. Approved.

E. Approval of Liquor, Beer, Cigarette and Bartender Licenses for 2013-2014: Motion Camp seconded Bates that the list of liquor, beer, cigarette and bartender licenses for 2013-2014 be approved as presented subject to personal property taxes, payment of liquor bills, payment of State Taxes, and publication. The applications for WIMI Holdings, LLC and Thunderbird Bar & Grill LLC are also approved pending notification from the Department of Revenue as to whether or not the agent can be someone who is not in direct supervision of the business. Approved. The clerk is also to check with the Department of Revenue to see if the banks can hold the license for the two businesses that are in foreclosure. Motion Anderson seconded Christensen to give the

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town clerk the authority to approve bartender licenses without holding a special town board meeting pending a favorable background check. Approved.

F. Seal Coating and/or Crack Sealing of Bike & Hike Trail from chamber Bldg. west to Plum Lake Township line: Bob McMahon from Fahrners gave the board several suggestions concerning crack sealing and/or seal coating for both the bike & hike trail and the cart path at the golf course. Mr. Camp also suggested that the town might want to look into purchasing its own equipment. Motion Anderson seconded Bates that the matter be placed on the agenda for the July meeting.

G. Seal Coating and Crack Sealing Contract for 2013: Motion Anderson seconded Bates that both the contract with Fahrner for seal coating Holiday Drive East & West the Circle and Greenwood Drive for \$24,495.00 and the contract with Fahrner for crack filling Plum Creek Avenue, Pine Acres Subdivision and Birch Springs Subdivision for \$23,875.00 be accepted as presented. Approved.

H. Planning Session for Town: Mr. Anderson and Mr. Bates had sent out suggestions for the planning sessions. The various organizations in town along with the town board would discuss ideas and plans for the next several years. There would be a time limit set for the presentations. Mr. Camp suggested Monday, July 22, 2013 from 6:00 P.M. until 8:00 P.M. and Thursday, July 25, 2013 from 6:00 P.M. until 8:00 P.M. for the first two sessions.

I. Integrys Property (AWASSA Lodge Property): Mr. Camp stated that Integrys had contacted him concerning the possible sale of its property except for about 50 acres and Awassa Lodge. The town would be given the right of first refusal. Ms. Janssen had worked with Peggy Nimz in 2008 when Integrys had planned on selling the property at that time. Mr. Camp also explained that the town board had talked about possibly purchasing all or a portion of the property in closed session. The town could possibly purchase the entire 350 acre parcel or one lake lot and the property over which the town now has a bike & hike trail and snowmobile trail. The DNR is also interested in part of the property for a boat landing that would give access to Big St. Germain Lake. Integrys has also talked about selling the lake lots separately. There is Stewardship money available and the purchase would probably run over two budgeting cycles. Integrys would get a tax break if the property was sold to the town. The town would need to have the property appraised. Mr. Christensen thought that it would be wrong not to proceed with at least looking into the purchase. The town would also need a price from Integrys. Motion Anderson seconded Christensen to suggest to Integrys that the Town of St. Germain is officially interested in purchasing all or part of the property pursuant to receiving more information. Approved.

J. Revised Golf Course Budget for 2013: Since the golf course pro and superintendent have not had a chance to prepare the revised budget, it will be placed on the agenda for July.

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K. Adjourn into Closed Session Pursuant to Section 19.85(1)(e), if necessary: There was no need for a closed session.

11. Set Time and Date for Next Meeting: The next regular monthly town board meeting will be held on Monday, July 8, 2013 at 6:30 P.M. in meeting room #4 of the Community Center.

12. Adjournment: The meeting was adjourned 9:45 P.M.

Town Clerk

Chairman

Supervisor #1

Supervisor #2

Supervisor #3

Supervisor #4